



Order of the Arrow — Section NE-3B
Council of Chiefs Meeting
Price Chopper Community Center
October 23, 2004 — Meeting Minutes

Sean Murray called the meeting to order at 10:00 am, he started with the obligation and an introduction of the section officers and advisers.

Minutes

Matt Slimowicz presented the minutes from conclave which dates are June 11th 2004 and June 13th 2004. Otahnagon motioned to pass the minutes, Loon seconded. Motion passed, minutes approved.

Lodge Reports

Loon is doing well; they plan on achieving quality lodge.

Haudenosaunee reported that they also have achieved quality lodge and the strategic plan would be approved in December when they would have new officers.

Half-Moon lodge thanked the section for the opportunity to host the next conclave and their recent lodge visitation.

Otahnagon's only missing requirement is membership; they are about 30 shy of the needed amount but expect to achieve quality lodge.

Tahgajute will not be attaining quality lodge, and they are working on their strategic plan.

Onteroraus is on track to get quality lodge but they aren't sure about lodge plan.

Kayanernh-Kowa achieved quality lodge, lodge plan to be written. They expect a large number at the section LLD.

Ga-Hon-Ga lodge said that the brotherhood and membership numbers were the only things holding them back for Quality Lodge, the lodge plan is being overseen by a lodge plan committee. They are thinking about a winter banquet, which is scheduled for January 14th 2005.

Conclave 2004

Sean asked everyone to look at their Conclave Report, and went over the evaluations and pointed out we did good with the overall average of 4.44 out of 5 possible points. He also pointed out our weak and strong areas, with all but two over a 4.0. Sean then opened the floor for opinion. Bob asked for a show of hands as to who went to conclave (the majority of the CoC attended). Sean asked lodge chiefs for their opinion. Overall everyone thought conclave 2004 was an enjoyable experience.

Sean said that the areas needing improvement are training, shows and recreation. There were only some minor issues with training, including some of the training materials were not distributed prior to the first session. Also we were not able to break down adult and

youth participation because we weren't organized for this from the registration data. Our outstanding areas were registration, the American Indian Village, the registration software, having an office manager and the university style of training with over 85% participation.

Conclave 2005

Lowell gave a Power Point presentation on Camp Tri-Mount. Tri-Mount is the southern-most camp in our section and is easy to access, with three close exits off the Interstate. Some of the various facilities present were a COPE Course and climbing wall. These two factors will be the "marketing" for conclave. Mike and Lowell indicated that the camp can easily hold 275 Arrowmen but there is room to hold about 350. We should expect full operation of camp.

Theme

After the presentation Sean discussed some of the finer points of conclave. Sean asked if the theme of "The Path Less Taken," an adaptation from a Robert Frost poem, would be the theme. Half-Moon motioned and seconded by Kayanernh-Kowa. Motion passed, 2005 conclave theme: "The Path Less Taken".

Ideas about patch shape and design were raised due to a slide in the presentation showing what resembles an OA Flap. We discussed this and said it could not be in that shape and the drawing had to be clearer. It was one of Baden-Powell's drawings. A question was raised about copyright infringement, but was determined to be irrelevant. The name of the picture was "The Hiker". Another idea about a patch was lodge totems. The patch design was tabled for discussion at the December LLD.

Training

We discussed the various places to hold training at the camp. Various locations can hold anywhere from 10 to 100 people. Most of the locations were within a 3-5 minute walk of one another.

Size

The camp can hold 275 people. Our section goal is 215. The accommodations are standard 2-man olive canvas Boy Scout tents. There is not enough padding to go around, so participants must BRING YOUR OWN MAT OR COT.

Activities

All areas of camp will be open and running; there might be a minimal charge for supplies but for the most part all equipment is present. The waterfront should be open, as well as the COPE course and climbing wall. There should be certified COPE and Waterfront personnel on hand, so these areas should be open. Mike said more than likely most of the staff doesn't have a problem with running the camp at conclave.

Showers

There are 4-5 facilities along with a new “state-of-the-art” facility that should be open in the spring. But there are enough shower facilities.

Menu

As there has been in past conclaves, there will be an optional Friday night spaghetti dinner. Also they are looking to add an optional Sunday Box Lunch, which will consist of sandwich, chips, and a drink.

It will be a basic conclave menu. **YOU WILL BE STUFFED!** They can take care of special needs / requests if they know in advance. The menu as presented is below.

Saturday Breakfast

Scrambled Eggs

Bacon & Sausage

Pancakes

Oatmeal

Juice, Coffee, & Tea

Saturday Lunch

3 Styles of Baked Ziti

Salad Bar

Juice, Coffee, & tea

Saturday Dinner

Chicken

Potatoes

Vegetables

Juice, Coffee, & tea

Sunday Breakfast

Scrambled Eggs

Bacon & Sausage

French Toast

Oatmeal

Juice, Coffee, & tea

Otahnagon lodge motioned to pass this as the menu, Onteroraus lodge second. Motion passed.

Budget

Lowell went over the budget for the conclave. The section officer budget can be found on page 24 of the 2004-2005 Section Plan book. As the budget looks we plan to net \$170, this is 250 people at \$32 a piece. We need to pay for camp usage because they are in the NYC watershed and all waste needs to be removed. This camp fee is about \$500. Motion to pass as budget Ga-Hon-Ga Lodge, seconded by Tahgajute. Motion passed.

Memorabilia

Shirts
Patches
Back Patches
Coffee Mugs
Pennant
Pen
Folder
Pins

We are doing away with Bolo and “toothpick holder”, we brought up a possible package deal. The finer details are to be worked out at a later date.

Planbook

Sean went through the plan book and thanked Peter Bird for designing the new cover logo. Sean then went over the new CVC Positions.

Conclave Back Dater

We plan on using the same for Memorabilia and registration as last year (2004 Conclave) due to the date of the 2005 Conclave. CVC's will have their first report due at the January CoC, second at the February Retreat, third on March 15th. April 17th will be the final report as well as materials request. May 1st is the final needs list. These reports are due to Sean and the section staff by the day indicated.

Advance book dates are February 15th a draft and March 1st they are to be mailed out.

Motion to approve backdater Onteroraus lodge, seconded by Otahnagon lodge. Motion passed.

The advance book is to be published in February. Use the information in it and get it out to your participants.

Lodge Assistance Program (LAP)

Josh talked about his recent visits to Half-Moon Lodge on September 11th and Kayanernh-Kowa on October 9th. Both lodges have areas of weakness and strength. The LAP team should consist of a section officer (Vice Chief), two other youth members, and one or two advisers.

Lodges 19,34, and 247 are up for a lodge visit in the 2005 Calendar year.

New Section Programs

Sean discussed the new programs he would like to start in the upcoming year. The Lodge Chief Exchange Program for example would have Mike from Lodge 28 go to one of PJ's from Lodge 172 events and fill out a report and PJ would do the same. This would help members of the CoC know one another and spread new ideas. The Lodge Chiefs can do this with one or more other lodges. All they have to do is write up a report.

The CoC award would reward Lodge Chiefs and elected members of the LEC on working to help the section. The Lodge Chiefs would get gold Mylar and LEC silver Mylar.

More specific information will be sent out with the minutes.

Adjournment for lunch at 12:00 PM. Conclave DVD was shown at lunch and the group reconvened at 12:40 PM.

CVC Positions

Otahnagon – Publications
Kayanernh-Kowa – Saturday Special Event
Oteroraus – Recreation
Haudenosaunee – Friday Night Show
Ga-Hon-Ga – Saturday Night Show
Tahgajute – Friday Special Event
Loon – AIA

Motion to Approve the CVC's by Loon Lodge, seconded by Otahnagon Lodge. Motion passed.

Sean would like to see a committee of 4-5 for each CVC Position.

Strategic Plan

Matt went over the worksheet and handed out a copy to each Lodge. This is to help with the lodge plan.

CoC's

January 22, 2005, 10:00 AM, Price Chopper Community Room.

The February retreat will be February 12th 1:00 PM to February 13th 11:00 AM. More than likely in the Utica area. Members from the North East Region will be on hand to help. No less than five people per lodge should attend.

Train The Trainer (TTT) / On-Site to be in May; Friday will be TTT / basics of Training and Saturday will be the on-site / walk thru.

Motion by Oteroraus lodge, seconded by Otahnagon lodge. Motion passed.

Training

Josh held a training session to help with brotherhood conversion / retention. This is due to one of the most commonly missed requirements on the quality lodge petition.

LLD

Saturday December 4th 2004 from 10:00 AM to 4:00 PM. The best trainers from the section and region will be there like Ed Lynes, the North East Region Chief, and Dave Nguyen, a past section chief from NE-2B.

Website

Peter Bird, the web adviser, has lots of information on the site already but he is looking for a youth member to run it. We are trying to get a youth member involved, this is the perfect opportunity to help the section. If interested please contact Matt Slimowicz.

E-Newsletter

Another great way to get involved with the section. If interested please contact Matt Slimowicz, we are also looking for someone besides section staff to write for the newsletter.

SOS

Sean talked about the SOS November 5th thru 7th at Camp Alpine in Alpine, NJ. The SOS is the section officer seminar, where section staff members get trained on how to run a conclave / section. There are breakout sessions, where it's like a section officer exchange program. The brag board for our section will highlight CoC Members.

OA High Adventure

We are looking to send 5 people from our section to the OA High Adventure programs. Peter Bird talked about his Philbreak experience, which is a high-adventure service program at Philmont. It's \$100 plus transportation.

Northern Tier (OAWV) – in Minnesota, you have one week of service and one week of voyage. It's \$100 plus transportation.

OA Trail Crew (OATC) – It's an older program, you provide one week of service to Philmont and get a one-week trek. It's \$150 plus transportation.

OA Ocean Adventure (OAOA) – It's the newest program at Sea Base in Florida, your first week is spent learning how to become a SCUBA diver, your second week you work under water. It's \$250 plus transportation

The requirements for high adventure programs are you have to be 16 years old but not 21, strong (in good health, according to the requirements) and a registered member of the BSA and OA.

Josh indicated that in the past each region has money for each section to provide one scholarship to a high adventure program.

NLS

Trainers from the section and region provide some of the best training possible. It's not a LLD but something you can use in everyday life. Some businessmen say it's the best they've ever received.

The upcoming dates are April 1st thru 3rd 2005 at Camp Alpine and April 22nd thru 24th 2005 at Camp Tuckahoe. It is very important that you get the paperwork in to the region in time.

Section Adviser's Minute

Sean presented Matt and Josh their nameplates. Bob Black, the section adviser, then presented Sean a nameplate and welcomed Mike George to the section as an adviser and also presented him a nameplate.

Bob then went over some news and announcements. He presented the Operations Update in regards to lodge numbers. He also commented on the service lodge doing a great job with the conclave. He told CVC's to "pick up the ball and run with it". He also commented on looking toward conclave and told everyone to use the planbook they were given earlier in the day.

Sean went over the section goals on page three of the plan book.

Motion to close Haudenosaunee, Half-Moon lodge seconded. Motion passed.

1:43 PM Meeting closed

Lodge Chief Exchange Program

The Lodge Chief Exchange Program is a program that allows the Lodges of Section NE-3B to pass along program ideas, experience different types of Fellowships and Banquets, and best of all helps Lodge Chiefs get to know each other better. Each Lodge who participates in the Lodge Chief Exchange Program will have their Lodge Chief attend a Fellowship or Banquet that a neighboring Lodge within the Section is holding and then invite a Lodge Chief from a Lodge within the Section to attend their Lodge's Fellowship or Banquet. The Lodge Chiefs would be asked to fill out a form that will serve as both a record for the Section that the exchange occurred but also as a reminder for the Lodge Chief of what he saw and what he would like to implement into his Lodge.

The Section Vice Chief under supervision of the Section Chief would coordinate this program. He will call each Lodge Chief and ask him if his Lodge would like to take part in the program. He will then pair off the Lodges and see which event would be best for the visiting Lodge Chief and the Lodge inviting him. After each exchange the Vice Chief will obtain the form filled out by the Lodge Chief and at the end of the year compile them so the Section Staff can make changes to the program if necessary.

Council of Chiefs Award

The Council of Chiefs Award will be designed to award those Lodge Chiefs and Lodges of Section NE-3B for their hard work during the 2004-2005 term. The award has five main requirements that need to be completed by the Lodge Chief and another five requirements that need to be completed by his Lodge. Upon completion of the award the Lodge Chief will be awarded a patch with a gold mylar border and certificate that will be awarded at conclave. The lodge executive committees of each lodge completing the requirements will be awarded a patch with a silver mylar border. This will be a temporary program for the Section depending on the decision of the Section Staff.

Requirements for the Lodge Chief:

1. Take part in the Lodge Chief Exchange Program
2. Attend all Council of Chief meetings
3. Do one of the following:
 - a. Participate as a Trainer at the Section LLDC
 - b. Attend a National Event (National Jamboree, NLS, Trail Crew, Philbreak, or Wilderness Voyage)
 - c. Be a member of a Section Visitation Team
4. Bring at least one member of your LEC to a COC each time
5. Provide a program for the Section to put on the Website for other Lodges to reference

Requirements for the Lodge Executive Committee:

1. Have a Brotherhood Conversion Rate over 35%
2. Produce a Where to Go Camping Booklet and send a copy to the Section
3. If not already, Implement the Troop Representative Program and gain 5 new Representatives in your Lodge.
4. Invite a Section Officer to at least one Lodge Event
5. Have a Conclave Contingent of at least 10% of your Lodge's membership at the 2005 Conclave