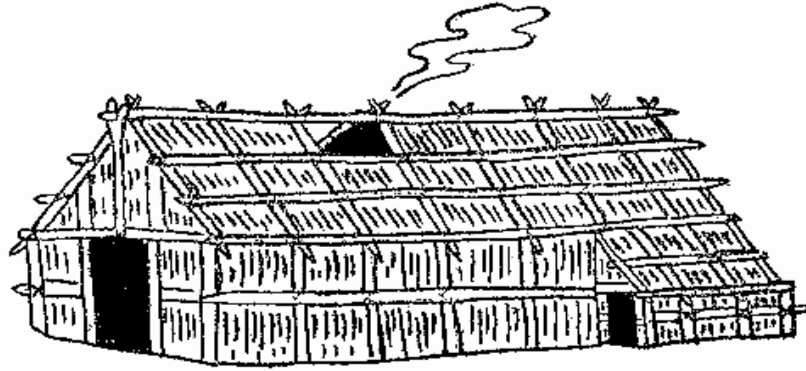


Section NE-3B



Ho-De-No-Sau-Nee-Ga

“People of the Longhouse Territory”



*Serving the Lodges of
Haudenosaunee • Half Moon • Ga-Hon-Ga
Otahnagon • Kayanernh-Kowa • Tahgajute
Loon • Onteroraus*

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CLOSING

Letter from the Chief

Fellow Brothers,

It is my pleasure to present you with the 2003-04 Planbook. This planbook contains necessary information about the section and the conclave and will guide the section throughout the year. This year we are faced with a shorter than usual term and will need to ensure we have effective communication and hard work to make this years conclave the best ever.

The planbook contains information regarding the conclave, national programs, and much more. Most of the planbook is dedicated to the conclave, the most important task we face in the upcoming year. A conclave is an immense task to successfully complete and we will need your leadership and dedication in order to do it.

Last year, we all worked hard to make the 2003 conclave one of the best in Section history. This year, we have a strong leadership team and much leadership talent throughout the section. Through proper planning and hard work, I'm positive we will make the 2004 Conclave even better than last years. I look forward to working with all of you as we strive to meet our goals.

Yours in Service,



Tyson Ford
2003-04 Section Chief

Purpose of the Section

The Section is the recognized inter-council organizational structure of the Order of the Arrow, Boy Scouts of America, and shall consist of lodges within an area, except as may be authorized by consenting Council Scout Executives, Area Directors, and the Region Order of the Arrow Chairman, and as approved by the Region Director. The Section shall be identified by the Region Letter abbreviation, the area number, and the letter of the alphabet indicting the subdivision of the area. Such designations are to be made by the area director and the Region Order of the Arrow Chairman. The Council of Chiefs may, at its option, give the section an Indian name.

The Section shall serve as an important communications link between lodges, the Region and the National Order of the Arrow committee, hereinafter referred to as the “National Committee.”

The Section exists to provide a direct inter-council forum for Lodge and Chapter leaders; bringing them together for fellowship and mutual improvement through the exchange of ideas.

The methods by which this purpose is achieved include:

- Conducting an annual meeting for the delegates of the councils. This annual meeting shall be called the conclave. The conclave shall include training and inspirational experiences that will assist councils in creating and administering more effective programs that support the overall objectives of the Order of the Arrow.
- Creating a section assistance team to guide lodges toward greater service to their Scout Councils and in achieving Quality Lodge Recognition
- Providing leadership development opportunities for older Arrowmen (normally between the ages of 16 and 21)
- Fostering an understanding and adherence to national Order of the Arrow policies and procedures and providing opportunities for Arrowmen to bring forth their ideas into the National Order of the Arrow decision making process.
- Coordinating Order of the Arrow administrative or program factions of mutual benefit to all lodges in the section as directed by their council Scout executives.

Vital Information About the CoC

The council of chiefs consists of the Section Chief, Section Vice Chief, Section Secretary, Immediate Past Section Chief, and Lodge Chiefs, or their designee, from every lodge within the section. Each lodge is allowed only 1 vote for all section business, except elections. Other Arrowman are encouraged to attend the CoC meetings, but are not voting members. The CoC meets three times a year, not including the meetings held at conclave. The primary duty of this body is to host, plan, and execute the section conclave.

Section Goals 2003-2004

The Section Officers and their Advisers, along with key conclave staff gathered for a meeting in September and created a set of goals for the upcoming year. These goals were established to guide the section throughout the year in the attempt to provide the best possible program and enable the maximum amount of support to the lodges and the Arrowmen of the section.

- Attain Quality Section Recognition from the Region.
- Have at least 300 people and every lodge attend the conclave by using effective and timely promotional items.
- Conduct a Section Lodge Leadership Development Course and have a minimum of 45 people attend.
- Revise the Section Planbook to reflect the areas on emphasis for the year and help guide the section through the years operation.
- Continue with the Lodge Visitation Program and visit another 3 lodges
- Publish three editions of *NE-3B News*, the Section Newsletter, during the term.
- Integrate the SectionMaster Program into conclave operations, including registration, patch auction, and training.
- Continue the use of the University Training style and improve upon the training program while conducting another Train the Trainer Seminar.
- Redesign the Section Website located www.ne3b.org.
- Create a Lodge Resource Book that integrates successful programs from every lodge in the section.
- To help the lodges of NE-3B in any possible way.
- Promote the national programs of emphasis, including the National Leadership Seminar, National Lodge Adviser Training Seminar, OA Trail Crew and Wildness Voyage Programs, Philbreak, and NOAC
- Have FUN!

Calendar of Events

October

31 Section Staff Planning Meeting – Schenectady, NY

November

1 Section Council of Chiefs Meeting - Schenectady, NY

7-9 Section Officers Seminar – Camp Alpine, NJ

December

6 Section LLDC – Schenectady, NY

27-30 National Planning Meeting – Dallas, TX

January

3 Ga-Hon-Ga 34 Winter Banquet – TBA

3 Otahnagon 172 Winter Banquet – TBA

10 Half Moon 28 Winter Banquet – TBA

16 Section Staff Planning Meeting – Schenectady, NY

17 Council of Chiefs Meeting – Schenectady, NY

24 Kayanernh-Kowa 219 Winter Banquet – Watertown, NY

February

TBA Loon 364 Winter Banquet – TBA

March

26-28 National Leadership Seminar – Camp Alpine, NJ

26-28 National Lodge Adviser Training Seminar – Camp Alpine, NJ

April

23 Train the Trainer – Camp Henderson, NY

24 Council of Chiefs Meeting/On Site Tour – Camp Henderson, NY

May

30 (Apr) -2 National Leadership Seminar – Hidden Valley, NH

June

11-13 NE-3B 2004 Section Conclave – Camp Henderson, NY

July

31 NOAC Begins – Iowa State University, IA

August

5 NOAC Ends – Iowa State University, IA

September

10-12 National Leadership Seminar – Camp Alpine, NJ

Council of Chiefs Members

Section Chief:

Tyson Ford
E: ford@twcny.rr.com

Section Vice Chief:

Sean Murray
E: psmurray@mkl.com

Section Secretary:

Peter Bird
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Section Adviser:

Bob Black
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Associate Section Adviser:

Bob Stickle
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Associate Section Adviser:

Wayne Farnsworth
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Section Staff Adviser:

Thomas Labayewski
E: tlabayew@bsamail.org



Immediate Past Section Chief:

Chris Cairns
E: estacado1@aol.com

Haudenosaunee #19 Chief:

Harrison Francett
E: fordharrison@juno.com

Ga-Hon-Ga #34 Chief:

Justin Dzialo
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Tahgajute #247 Chief:

Mike Damazyn Jr.
E: airman_101@hotmail.com

Half Moon #28 Chief:

Andrew Czaplicki
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Otahnagon #172 Chief:

Sean Murray
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Loon #364 Chief:

Ian Freeburg
E: ifreeburg@hotmail.com

Kayanernh-Kowa #219 Chief:

Nate Sachs
E: nate3@gisco.com

Onteroraus #402 Chief:

Josh Greenman
E: jdgreenman@yahoo.com

Regional & National Contacts

NATIONAL CHIEF

2003 - Nick Digirolamo

E: bigdog9182@aol.com

2002 - Clay Capp

E: claycapp@aol.com

2001 - Donald J. Cunningham

E: donjcunning@aol.com

NATIONAL VICE CHIEF

2003 - Richard Moore

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2002 - Riley Berg

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2000 - Jordan Hitchens

E(H) Jordanhit@aol.com

E(S) JH092412@sju.edu

REGION CHIEF

2003 - Ian Pinnavaia

E: Ian@shushugah.org

2002 - Brian J. Favat

E: favat@bc.edu

2001 - Patrick S. Boyd

E(H) pattherat1@hotmail.com

E(S) boydp@stu.easternct.edu

NATIONAL CHAIRMAN

Bradley E. Haddock

E: bradterrihaddock@msn.com

VICE CHAIR – OPERATIONS

Thomas E. Reddin

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NATIONAL STAFF ADVISER

Clyde M. Mayer

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ASSOCIATE STAFF ADVISER

Carey Miller

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ASSOCIATE TRAINING ADVISER

John Alline

E: JAlline@netbsa.org

REGION CHAIRMAN

Randall K. Cline

E(H) rkc@epix.net

E(B) rcline@hgsc.org

REGION STAFF ADVISER

Douglas C. Fullman

E: DougFullman@prodigy.net

E: DFullman@netbsa.org

The Section Conclave

An Order of the Arrow Section Conclave is the largest inter-council event in a geographic area of the Boy Scouts of America and, apart from National Jamborees and National Conferences, is one of the largest scouting events around (a conclave is considered a national event). A Section Conclave can make a big difference in the effectiveness of a Lodge's program, not only by introducing new ideas to a Lodge, but also by inspiring lodge delegates to the Conclave to give even greater service to their units, their lodge, and their council.

The simplest way to describe the Conclave might be to outline its goals and high points. Besides having fun the main goal of a Conclave is to present a quality training program through a fun and inspiring environment. Training is essential to help youth leaders realize their potential, keep advisers active in the program, and to pool ideas between the participant Lodges with their own information and between that of National.

A Section Conclave is a weekend-long experience planned by and executed by the youth Lodge Leaders in the Section, along with guidance from the elected youth Section Officers. The mainstay of the Conclave is training and personal development aimed at helping youth leaders, introducing new program ideas, educating new Arrowman, and helping adults realize their role in the Lodge. Quality training aimed towards the needs of the Section's Lodges is crucial to the success of the Conclave. Also, a Conclave features many other educational, entertaining, competitive, and inspiring aspects. Opening shows welcome and inspire the participants. Open program areas and camp-wide games allow Arrowman to meet each other and enjoy the weekend. Competitions in ceremonies and Native American events help us to appreciate the rich traditions of both the Order and the first Americans, traditions which bind us together. Overall, the Conclave is for learning and fun, with an atmosphere of total involvement.

The key to the Conclave is inspiration. Arrowman should be inspired by the Conclave to commit to high goals of performance for themselves and their Lodges.

The Conclave resembles the National Order of the Arrow Conference in many of its aspects and goals, and could be called a "mini NOAC."



Conclave 2004

Here are the basic details of the 2004 Conclave. For the most current information and latest developments be sure to check the web site (www.ne3b.org).

Service Lodge: Onteroraus 402

Place: Camp Henderson, NY

Date: June 11-13, 2004



A registration flier, menu, budget, schedule, and much more will soon be available on the web site.

Service Lodge Contacts:

Lodge Chief/Conclave Coordinator:

Josh Greenman

E: jdgreenman@yahoo.com

Conclave Co-Adviser:

Hank Nicols

E: hjnicols@aol.com

Lodge Adviser:

Jim Davidson

E: jimkl@mbizz.net

Conclave Co-Adviser:

Patti Tabor

E: pattit@telenet.net

Conclave Backdater

Memorabilia and Registration

April 15	Registration forms due to home lodges
May 1	Check and registration forms due to Service Lodge
June 1	Drop Dead registration date

CVCs

Nov 1	CVC Assignments given to lodges
Dec 6	CVCs are named
Jan 17	First CVC Report Due
Feb 15	Second CVC Report Due
Mar 15	Third CVC Report Due
Apr 15	Fourth CVC Report Due
Apr 23	Material Requests Due
June 1	Final needs list Due

Advance Book

Jan 17	Content Due
Feb 15	Draft Review
March 1	Service Lodge sends out booklets



Conclave Rotation Schedule:

2003 Ga-Hon-Ga #34
 2004 Onteroraus #402
 2005 Half Moon #28
 2006 Tahgajute #247
 2007 Haudenosaunee #19
 2008 Otahnagon #172

Service Lodge

The service lodge is responsible for all physical arrangements, facilities, related logistics and manpower to staff and hold the conclave. Adequate facilities shall include, but are not limited to: dining area, showers, sanitary facilities, satisfactory sleeping quarters, drinking water, and campfire, show or arena area. Facilities should be clean and in a satisfactory state of repair.

Pre-Conclave Responsibilities:

- Select a Conclave Coordinator and Adviser and ensure they attend the Section Officer's Seminar.
- Transmit all necessary registration materials (fee transmittal and trading post pre-order form, medical forms, master registration list, special request form, map to conclave location and emergency contact number at conclave) to lodges through the Advance Book.
- Present the conclave proposal (a proposed budget, facilities report, schedule, menu, and may optionally include a recommended conclave theme and patch design) at the first meeting of the Council of Chiefs. Brief the COC on status of conclave preparations and any special program features planned.
- Acquires conclave participant patches and other trading post memorabilia items as approved by the council of chiefs.
- Produce conclave participant packet which should include, as a minimum, welcome letters from the Section and Service Lodge/Council, general conclave information and policies, conclave schedule, menu, conclave site map, description of training sessions, training schedule and locations, participation award requirements, and description of conclave wide games/activities.
- Procure the material needs and awards as requested from the CVC's.
- Maintain a Conclave Finance account, maintained under the auspices of the BSA accounting system. Responsible to maintain all conclave related finances, including tracking to the conclave budget. All lodges spending money for the conclave must clear expenditures through the service lodge, and be reimbursed from the Conclave Finance account. All expenses must be closed and reimbursed prior to the conclusion of the conclave.

On-Site Conclave Responsibilities:

- Provide on-site check-in at conclave; collect outstanding fees, medical forms and master registration lists
- Prepare and distribute pre-orders by lodge
- Provide guides, as necessary, to direct participants to housing sites
- Establish conclave headquarters staff and communications network
- Provide meal service and clean up
- Insure proper uniforming of staff personnel
- Provide facilities for the patch auction. The Special Events committee will take responsibility for the auction itself.
- Provide conclave trading post staff and equipment needed to sell conclave, section, service lodge and host council items.
- Arrange accommodations for handicapped or disabled individuals adult females and those with special dietary needs as requested in writing by the participating lodges
- Ensure the staff observe all BSA and camp policies and procedures
- Provide first aid facilities and personnel in accordance with BSA standards
- Distribute the material needs to the CVC's
- Provide the necessary training facilities, program areas, and venues for lodge competitions as requested by the CVC's.
- Operate a lost and found for the weekend
- Assist the section staff and participating delegates as requested
- Provide check-out guidelines to lodges to ensure rapid and timely departure from the site
- By the close of the conclave, determine actual attendance figures by lodge based upon master registration lists. Provide attendance figures and one copy of master registration lists to the section
- Complete financial closeout with the section staff on the closing day of the conclave in accordance with the *Field Operations Guide* and the section guidelines listed herein
- Provide conclave evaluations to Arrowmen prior to the close of the conclave. Accumulate the results, summarize, and provide copies to the next service lodge and section staff
- Transmit "Thank You" letters for any special outside services rendered in support of the conclave.

CVC of American Indian Affairs

Goal:

Conduct program features that emphasize American Indian culture that will improve delegate's knowledge and understanding.

Responsibilities:

- Plan and administer training topics and workshops revolving around American Indian Affairs on Saturday morning (ensure Training Committee schedules them).
- Hold ceremony evaluations for all ceremonies that teams enter (ensure Recreation Committee allots time in the schedule).
- Run Dance competitions (ensure Recreation Committee allots time in the schedule)

- Host the conclave powwow
- Adhere to all dates set forth by the Council of Chiefs and the Service Lodge. Coordinate with the service lodge to ensure all materials, equipment and facilities are acquired and available.
- Be mindful of Native American traditions and follow the rules set forth by the Field Operations Guide.

Adviser Role:

The Lodge Adviser of the lodge assigned American Indian Affairs should appoint an adviser to assist the youth CVC in planning his part of the Conclave.

Goal:

To support the CVC in defining a vision for the American Indian Affairs portion of the conclave.

Responsibilities:

- Insure that the CVC considers the necessity of proper planning, staffing, facilities, and material for his event(s).
- Insure that Conclave participant health and safety, and respect for the Conclave property/grounds are considered by the CVC in planning his event(s). The *Guide for Safe Scouting* should be consulted where questions arise.
- Insure that an appropriate "Plan B" is in place, in the event that "Plan A" cannot be executed at the Conclave. If the American Indian Affairs portion of the Conclave doesn't occur, the entire Conclave suffers.
- Insure that the CVC is well researched in his plan, and that the traditions of the Native American are preserved. Insure that the event is sensitive to Native American culture.
- Coordinate with the Section staff in cases where direction is unclear, concerns are raised, or as other issues arise that will affect the successful execution of the conclave.

CVC of Publications

Goal:

Be the eyes and ears of the conclave by reporting on conclave events in an entertaining and informative series of newsletters.

Responsibilities:

- Plan and publish a series of newsletters that will provide delegates with up-to-date information of the conclave.
- Ensure the content of the newsletter is appropriate for a Scout setting.
- Adhere to all dates set forth by the Council of Chiefs and the Service Lodge. Ensure all production equipment and materials needed are worked out with the service lodge.

Adviser Role:

The Lodge Adviser of the lodge assigned the Publications role should appoint an adviser to assist the youth CVC in planning his part of the Conclave.

Goal:

To support the CVC in defining a vision for the Publications portion of the conclave.

Responsibilities:

- Insure that the CVC considers the necessity of proper planning, staffing, equipment, and material for his event(s).
- Insure that Conclave participant health and safety, and respect for the Conclave property/grounds are considered by the CVC in planning his event(s). The *Guide for Safe Scouting* should be consulted where questions arise.
- Insure that an appropriate “Plan B” is in place, in the event that “Plan A” cannot be executed at the Conclave. If the Publications portion of the Conclave doesn’t occur, the entire Conclave suffers.
- Insure that the Conclave publication is well written, and that the articles are tasteful and appropriate in a Scouting setting prior to going to print. Consult the Section Adviser where a situation is unclear.
- Coordinate with the Section staff in cases where direction is unclear, concerns are raised, or as other issues arise that will affect the successful execution of the conclave.

CVC of Recreation

Goal:

Foster the Scout principles of “Physically strong, mentally awake, and morally straight” through a program of challenging and team building activities that promote lodge spirit.

Responsibilities:

- Plan the recreational and competition events held Saturday afternoon, including but not limited to:

OA Jeopardy	Basketball
Ceremony Evaluations	Soccer
Ultimate Frisbee	Volleyball
Dance competition	3k Run
Lip Synch	Greased Watermelon
- Submit a list of awards needed to the Conclave Coordinator
- Acquire people to run and judge all activities
- Adhere to all dates set forth by the Council of Chiefs and the Service Lodge. Coordinate with the service lodge to ensure all materials needed are acquired and facilities are available.
- Have a rainy day plan.

Adviser Role:

The Lodge Adviser of the lodge assigned the Recreation role should appoint an adviser to assist the youth CVC in planning his part of the Conclave.

Goal:

To support the CVC in defining a vision for the Recreation portion of the Conclave.

Responsibilities:

- Insure that the CVC considers the necessity of proper planning, staffing, facilities, and equipment for his event(s).
- Insure that Conclave participant health and safety, and respect for the Conclave property/grounds are considered by the CVC in planning his event(s). The *Guide for Safe Scouting* should be consulted where questions arise.
- Insure that an appropriate “Plan B” is in place, in the event that “Plan A” cannot be executed at the Conclave. If the Recreation portion of the Conclave doesn’t occur, the entire Conclave suffers.
- Insure that the CVC coordinates well in advance of the Conclave with the service lodge to insure that appropriate equipment and facilities are available. If equipment can not be supplied by the service lodge, insure that adequate funding is in the Conclave budget for the section to procure adequate equipment. Note that purchase of sports equipment by the Conclave (and hence the section) is highly undesirable. Problems arise with storage and transfer in future years.
- Coordinate with the Section staff in cases where direction is unclear, concerns are raised, or as other issues arise that will affect the successful execution of the conclave.

CVC of Shows

Goal:

Create shows that entertain, inspire, and encourage the delegates of the conclave, while incorporating the conclave theme.

Responsibilities:

- Organize the Friday Evening Opening Show.
- Organize the Saturday Evening Theme Show.
- All financial commitments must be made by the service lodge.
- If a non-scouting person or group is utilized ensure they are educated in the Scouting principles and understand what is proper for a Scouting show.
- Adhere to all dates set forth by the Council of Chiefs and the Service Lodge. Coordinate with the service lodge to ensure all materials, equipment and facilities are acquired and available.

Adviser Role:

The Lodge Adviser of the lodge assigned Shows role should appoint an adviser to assist the youth CVC in planning his part of the Conclave.

Goal:

To support the CVC in defining a vision for the Shows portion of the conclave.

Responsibilities:

- Insure that the CVC considers the necessity of proper planning, staffing, facilities, and material for his event(s). Note that shows are perhaps the most visible part of a Conclave. An exciting, well planned show makes the difference between a mediocre Conclave and an outstanding Conclave.
- Insure that Conclave participant health and safety, and respect for the Conclave property/grounds are considered by the CVC in planning his event(s). The *Guide for Safe Scouting* should be consulted where questions arise.
- Insure that an appropriate “Plan B” is in place, in the event that “Plan A” cannot be executed at the Conclave. If the Shows portion of the Conclave doesn’t occur, the entire Conclave suffers.
- Make sure that the Shows CVC coordinates tightly with the service lodge, to understand what facilities will be available. Work with the CVC to see what “local talent” is available, and what local council resources are available to create truly memorable shows. Insure that the Shows CVC understands his budget, and knows exactly what funding is available from the Conclave. Work with the Section adviser and the service lodge council executive *prior* to making any financial commitments for the Shows CVC and the Conclave.
- Coordinate with the Section staff in cases where direction is unclear, concerns are raised, or as other issues arise that will affect the successful execution of the conclave.

CVC of Special Events

Goal:

Ensure that the special events of the conclave succeed in order to truly make the conclave special.

Responsibilities:

- Organize the Patch Auction (all revenue due to the service lodge immediately)
- Organize the Lodge Chief's Pie Eating Contest
- Organize the Camp Wide Participation Game
- Ensure that the camp promotions, newsletter, and lodge displays competitions are held
- Submit a list of needed awards to the conclave coordinator
- Adhere to all dates set forth by the Council of Chiefs and the Service Lodge. Coordinate with the service lodge to ensure all materials, equipment and facilities are acquired and available.

Adviser Role:

The Lodge Adviser of the lodge assigned Special Events should appoint an adviser to assist the youth CVC in planning his part of the Conclave.

Goal:

To support the CVC in defining a vision for the Special Events portion of the conclave.

Responsibilities:

- Insure that the CVC considers the necessity of proper planning, staffing, facilities, and material for his event(s).
- Insure that Conclave participant health and safety, and respect for the Conclave property/grounds are considered by the CVC in planning his event(s). The *Guide for Safe Scouting* should be consulted where questions arise.
- Insure that an appropriate "Plan B" is in place, in the event that "Plan A" cannot be executed at the Conclave. If the Special Events portion of the Conclave doesn't occur, the entire Conclave suffers.
- The Patch Auction is the primary way to raise money to send the new Section Chief to the Dallas Planning Meeting. Successful execution of the Patch Auction is critical. This may require that the CVC advertise in the Conclave advance book. The CVC should coordinate with the service lodge to assure that Pies are in place, that a suitable place for the patch auction is available, and that lodge publication competition occurs.
- Coordinate with the Section staff in cases where direction is unclear, concerns are raised, or as other issues arise that will affect the successful execution of the conclave.

CVC of Training

Goal:

Offer a variety of training topics on a wide range of topics that will interest all conclave delegates.

Responsibilities:

- Continue the use of Allohakasin University in conclave training ensuring the patches, diplomas, and colleges (majors) are continued.
- Offer a variety of training sessions and workshops on Saturday morning
- Develop the syllabi, recruit trainers, and assist service lodge in providing trainers with their needs.
- Have a Plan B in case trainer(s) don't show up
- Have an alternate plan for rainy weather.
- Adhere to all dates set forth by the Council of Chiefs and the Service Lodge. Coordinate with the service lodge to ensure all materials, equipment and facilities are acquired and available.

Adviser Role:

The Lodge Adviser of the lodge assigned Training responsibility should appoint an adviser to assist the youth CVC in planning his part of the Conclave.

Goal:

To support the CVC in defining a vision for the Training portion of the conclave.

Responsibilities:

- Insure that the CVC considers the necessity of proper planning, staffing, facilities, and material for his event(s). Training takes up the better portion of Saturday morning at the Conclave. As such, a poor training program will be highly visible, and affect the successful completion of the conclave.
- Insure that Conclave participant health and safety, and respect for the Conclave property/ grounds are considered by the CVC in planning his event(s). The *Guide for Safe Scouting* should be consulted where questions arise.
- Insure that an appropriate "Plan B" is in place, in the event that "Plan A" cannot be executed at the Conclave. If the Training portion of the Conclave doesn't occur, the entire Conclave suffers.
- Work with the CVC to insure that to notch trainers are notified in timely manner so that the program is successful. Trainers should be notified well in advance of the conclave, provided with a syllabus or course outline, and confirmed immediately prior to the conclave.
- Coordinate with the Section staff in cases where direction is unclear, concerns are raised, or as other issues arise that will affect the successful execution of the conclave.

Conclave Awards

Our Conclave Awards were created to recognize outstanding Service to the Section and Order. At each Conclave, two Arrowmen, and one Lodge are recognized for their achievement, dedication, and attitude toward serving others. The guidelines for these awards were decided upon by the Section Officers & Advisers. The recognitions are bestowed upon their recipients through mutual agreement by different parties, depending on the award.



Most Outstanding Lodge

The Most Outstanding Lodge Award was created to recognize the Lodge that not only runs an exceptional local program, but also operates in a timely and outstanding way on the Section level. Specifically, the award will be presented to the lodge that most closely exemplifies the following guidelines:

Pre-Conclave:

1. Pre-Registration was submitted in a timely and complete way.
2. Conclave Pre-Order memorabilia was submitted in a timely and complete way.
3. Lodge used a current travel permit.
4. All delegates possessed a valid health form.
5. The lodge behaved and operated in a way that exemplifies the Spirit of the Order in its yearly program. Significant growth and improvement has been shown in the program.
6. If extra delegates are awarded to the lodge after the registration deadlines, all money was submitted prior to the conclave, consistent with Service Lodge guidelines.

At Conclave:

1. All lodge delegates were properly groomed, and wore proper uniform.
2. The behavior of all delegates was in accordance with the Scout Oath and Law at all Conclave events.
3. The teamwork and participation of the Lodge in inter-Lodge competition was exemplary, and the highest degree of sportsmanship was adhered to.
4. All Lodge delegates participated (enthusiastically) in all program areas.

Most Cheerful Arrowman Requirements

This award is awarded to an Arrowman who has shown exceptional cheerfulness and spirit during the conclave. Specifically, the award will be presented to the Arrowman who most closely exemplifies the following:

1. Promotes theme of the Conclave
2. Maintains cheerful spirit even in the midst of irksome tasks and weighty responsibilities.
3. Cooperates with and helps various members and staff groups at the Conclave to successfully carry out their responsibilities

The Most Cheerful Spirit Award recipient is selected through consultation of the Section and Lodge Advisers, and all other individuals from whom advice is sought.

Most Outstanding Arrowman Requirements

This Arrowman has shown exceptional leadership ability and potential, and also has had a role in the success of the Conclave. Specifically, the award will be presented to the Arrowman who most closely exemplifies the following:

1. Arrowman is properly groomed and wears his uniform correctly and proudly.
2. Arrowman is friendly and outgoing, helping those persons and program areas in need.
3. The level and spirit of participation has been outstanding.
4. The Arrowman has made a large contribution to the success of the Conclave.

The Most Outstanding Arrowman Award recipient is selected through consultation of the Section and Lodge Advisers, and all other individuals from whom advice is sought.



Lodge Assistance Program

The Lodge Assistance Program makes available a section's extensive resources to help the lodges of the section. With the section's help, lodges will be able to provide better service to their councils and fulfill the requirements of the Quality Lodge Recognition program.

The assistance program encompasses two major elements, lodge visits by a section assistance team and use of the council of chiefs meetings to provide training. Use of the council of chiefs to provide training is presented in Chapter 5 of the FOG. Through a system of evaluation and review, lodge leaders are able to interact and learn from experienced Arrowmen within the section. The lodge visits help identify the resources, training and guidance that lodges require to ultimately increase the service they provide to their councils.

Sections gain first hand knowledge of lodge strengths through the on-site visits. This in turn enables the section to prepare programs to meet the needs of the lodges, and provide them through



conclave training and council of chiefs discussions and presentations. The Lodge Assistance Program uses the resources of the section to improve and strengthen the lodges.

<u>Lodge Name & Number</u>	<u>Last Visit:</u>	<u>Next Visit:</u>
Haudenosaunee 19	2003	2006
Half Moon 28	2002	2004
Ga-Hon-Ga 34	2002	2005
Otahnagon 172	2003	2006
Kayanernh-Kowa 219	2002	2004
Tahgajute 247	2003	2005
Loon 364	2003	2006
Onteroraus 402	2001	2004

Annually, the section vice chief in consultation with the section adviser will determine which lodges the assistance team will visit. Lodges within the section should be visited:

- At least once every three years
- Upon the recommendation of the region, or
- Upon a direct request from a lodge or its council Scout executive

Extended Lodge Assistance Program

In the beginning of every month section officers will be calling the lodge chiefs to find out how the lodges are doing and what the section can do to help them. The topics of the calls will be determined by the section staff, and will generally focus around promotion of national, regional, and section events along with attempting to help lodge's attain quality lodge. Officers will also discuss what the section can do to be of more assistance to the lodges. The lodges will be split up in the following way.

Lodges:

Tyson Ford

- Half Moon #28
- Otahnagon #172
- Tahgajute #247

Sean Murray

- Ga-Hon-Ga #34
- Kayanernh-Kowa #219
- Onteroraus #402

Peter Bird

- Haudenosaunee #19
- Loon #364

Duties:

Calls will focus around:

- Quality lodge progress
- Area's in which we can help their lodge's (will change every month)
- Promotion of Section Events (CoC's, LLDC)
- CoC Promotion/Overview
- Calendar of their upcoming events
- Newsletter
- CVC Report's
- Conclave Promotion (reminders to promote it, registration deadlines etc.)



Section History

The current Section NE-3B was formed in 2000 following the region realignment. Prior to 2000 the predecessor sections of NE-3B consisted of Haudenosaunee 19, Half Moon 28, Nacha Nimat 86, Loon 364, & Onteroraus 402 and NE-5B consisted of Ona Yote 34, Otahnagon 172, Kayanernh-Kowa 219, Tahgajute 247, Kamargo 294, & Ganeodiyo 417. The sections were merged together and the following lodges made up the membership Haudenosaunee, Half Moon, Ona Yote, Otahnagon, Kayanernh-Kowa, Tahgajute, Kamargo, Loon, and Onteroraus. Nacha Nimat and Ganeodiyo were merged into other sections. The section kept the NE-5B name of Hau-De-No-Sau-Nee-Ga, which translates to "People of the Longhouse Territory."

The first conclave was hosted by Kayanernh-Kowa at Sabattis Scout Reservation. The theme of "New Brothers, Old Traditions" was enjoyed by all 185 Arrowmen in attendance. In early 2002 Kamargo and Ona Yote merged to form Ga-Hon-Ga 34, taking the section down to eight lodges. The 2002 Conclave was hosted by Loon at Paul Smith's College, in the heart of the Adirondacks. The Council of Chiefs choose "Spread the Spirit" as the theme of the conclave. All 8 lodges were in attendance, for a total of 145 Arrowmen. The largest of the Section Conclaves occurred in 2003 at Camp Russell. Ga-Hon-Ga hosted the conclave that was attended by 236 Arrowmen!

Past Section Officer's:

Section Chief:

2000-01	Co-Chiefs Keith Brodock (172) & Josh Cummings (19)
2001-02	Chris Cairns (364)
2002-03	Tyson Ford (219)
2003-04	Tyson Ford (219)

Section Vice-Chief:

2000-01	Jamie McNamara (172) & Chris Cairns (364)
2001-02	Kevin Nagel (19)
2002-03	George Stiefel (364)
2003-04	Sean Murray (172)

Section Secretary:

2000-01	Michael Cunniff (19) & Chris Wilkinson (172)
2001-02	Tyson Ford (219)
2002-03	Peter Bird (19)
2003-04	Peter Bird (19)

Past Conclave Award Recipients:

Most Outstanding Lodge:

2001	Kayanernh-Kowa Lodge 219
2002	Loon Lodge 364
2003	Otahnagon Lodge 172

Most Outstanding Arrowman:

2001	Andy Gianfagna, (219)
2002	George Stiefel, (364)
2003	Josh Greenman, (402)

Most Cheerful Scout Spirit:

2001	Chris Cairns, (364)
2002	Tyson Ford, (219)
2003	John Farnsworth (364)

Section Backdater

Newsletters

- Officer Introduction Issue
 - 10/10 - Articles Due
 - 10/27 - Publish Date
- Post Dallas Issue
 - 12/15 - Articles Due
 - 1/4 - Publish Date
- Pre-conclave Issue
 - 4/1 - Articles Due
 - 4/12 - Publish Date

Resource Book

- 10/15 - Table of contents presented
- 11/1 - Lodge Survey conducted at CoC
- 12/6 - Content submitted from lodges
- 12/20 - Draft copy created
- 1/1 - Final copy created
- 1/17 - Distribute at CoC

Plan Book

- 10/15 - Draft
- 11/1 - Distribution at CoC

Lodge Calls

- 3/1 - Call Guidelines sent to Officers
- 3/15 - Calls complete (reports submitted to chief)
- 3/20 - Report produced (and sent to section staff)

LLDC

- 11/1 Surveys Complete (at CoC)
- 11/15 Topics/Trainers Assigned

TTT

- 3/1 - Topics Chosen
- Held at onsite CoC

Section Officers Budget

Inflows

Category:	Budgeted:	Actual:	Difference:
NOAC Flap Income	\$ 1,000.00		
Conclave Income:			
Conclave Income Other	\$ 2,500.00		
Seed Money In	\$ 800.00		
Total Conclave Income	\$ 3,300.00		
From Reserve	\$ 250.00		
LLDC	\$ 90.00		
Section Promo Income	\$ -		
SOS Fees Income	\$ 360.00		

Outflows

Category:	Budgeted:	Actual:	Difference:
Adviser	\$ -		
Annual Planning Conference:			
Airfare	\$ 425.00		
Conference Fees	\$ 175.00		
Total Planning Conference	\$ 600.00		
Chief:			
Postage	\$ 25.00		
Printing-Copying	\$ 125.00		
Telephone	\$ 50.00		
Travel	\$ 175.00		
Total Chief:	\$ 375.00		
Council of Chiefs:			
Lodging	\$ 250.00		
Meals	\$ 300.00		
Total CoC's	\$ 550.00		
Seed Money Out	\$ 800.00		
Train the Trainer	\$ 150.00		
LLDC	\$ 150.00		
NOAC:	\$ -		
Party	\$ 600.00		
Total NOAC	\$ 600.00		
Secretary:	\$ -		
Postage	\$ 125.00		
Printing-Copying	\$ 225.00		
Telephone	\$ 50.00		
Travel	\$ 175.00		
Total Secretary	\$ 575.00		
Section Promotion	\$ 300.00		
SOS Fees	\$ 600.00		
Vice Chief:	\$ -		
Postage	\$ 10.00		
Printing-Copying	\$ 15.00		
Telephone	\$ 50.00		
Travel	\$ 225.00		
Total Vice Chief	\$ 300.00		
Total Outflows	\$ 5,000.00		
Overall Total	\$ -		

Website



The official homepage of Section NE-3B is www.ne3b.org. The website is under the direction of the secretary or his appointed webmaster. The website contains up-to-date information, past and current minutes, important announcements, conclave information, and much, much more. The website is an important communication tool within the section and we encourage you to utilize it as much as possible.

Webmaster:

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Adviser:

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Newsletter



The *NE-3B News* is published three-four times a year. The newsletter is under the direction of the secretary or his appointed editor. The newsletter is a great source for current section information and it is encouraged to take full advantage of it. The newsletter is an email only publication. It is sent to all CoC members as well as to those subscribing on the website. We ask that every lodge forwards the newsletter to their lodge members after receiving it.

If you are interested in contributing to the *NE-3B News* contact Peter Bird.

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2004 Northeast Region Quality Section Award

The purpose of the Northeast Region Quality Section Award is to recognize Sections that are effectively promoting and implementing the program of the Order of the Arrow. The award consists of a certificate for each Lodge in the Section, plus the opportunity for the Section's Lodges to purchase a distinctive patch.

The award is earned by achieving 12 out of 15 of the following requirements. Check each requirement that has been fully achieved, date and sign as indicated, and mail to Randall K. Cline, Northeast Region Chairman, Order of the Arrow, 4760 Augusta Drive, Mechanicsburg, PA 17050. Patch ordering information will be sent to you after review and verification of the application. Applications will not be accepted after March 1, 2002.

IMPORTANT:

- Requirements 4, 7, and 14 consider only Lodges in the continental United States.
- In all average or percentage calculations, round your answer up to the next whole number if you get a fraction of .5 or greater.
- All requirements must be fully achieved; partial credits do not count.

REQUIREMENTS

1. The Section Key-3 met and prepared a written set of goals at the start of their term
2. The Section Key-3 met at least two other times during the 12 month period to review their progress toward the goals.
3. The Council of Chiefs met at least twice and not more than four times during the 12 months to plan the Conclave.
4. At least 80% of the Section's Lodges were represented at each Council of Chiefs meeting.
5. Each member of the Council of Chiefs received copies of the Section goals, Council of Chiefs mailing list, Conclave rotational schedule, Section calendar, and Conclave back-dater.
6. The Section Chief and Section Adviser attended the last Northeast Region Section Officers Seminar
7. All Lodges in the Section were represented at the Conclave and each Lodge fulfilled some responsibility for the Conclave program.
8. Training was held at the Conclave to address Lodge and Section needs and goals for the year.
9. The Conclave held at least two competitive events to encourage increased OA skills and/or Lodge pride (E.g., ceremonies, dance, elections, Lodge newsletter, theme displays, sport, etc.) through friendly competition.
10. The Conclave Closeout Report and Financial Statement were distributed to the required recipients within 45 days following the Conclave.
11. At least 30% of the Section's Lodges achieved National Quality Lodge on the latest re-charter application.
12. The number of National Quality Lodges in the Section increased by at least one over the previous year.
13. The re-charter applications for all Lodges in the Section arrived in the National Office by December 31.
14. At least 60% of the Section's Lodges had members attend the 2000 National Order of the Arrow Conference.
15. Between January 1 and December 1, the Section organized, trained its team, and successfully completed Lodge Visitations with at least a third of the Section's Lodges.

2003 Quality Lodge Petition

To qualify as a National Quality Lodge, the lodge must: comply with all requirements in the current printings of the *OA Handbook, Guide for Officers and Advisers, Field Operations Guide*, and ceremony guides; renew its charter on time with appropriate fees; achieve items 1 through 10 below; and achieve four of the remaining items. During 2003: *(Check each item achieved)*

- !•1. The lodge experienced positive growth in its membership.
- !•2. The lodge inducted a minimum of 30% of its eligible Ordeal members into the Brotherhood.
- !•3. The lodge conducted one or more Lodge Leadership Development (LLD) courses with qualified instructors and used the current LLD materials (available on CD-ROM) to train lodge and chapter officers, lodge and chapter committee chairmen, and their advisers. Collectively, the LLD courses were attended by a minimum of 75% of all members eligible to attend.
- !•4. The lodge completed service projects for: (a) a council camp or the council service centers, and (b) an approved council-wide service project or a council-approved community service project. A written report for each project was submitted to the Scout executive, or the reports were included in the lodge's annual report to the council executive board.
- !•5. After contacting each troop and team in the council, the lodge conducted elections in every unit desiring an election. The election teams were trained and all team members were in proper uniform during each unit election.
- !•6. The lodge contacted all troops and teams in the council concerning the implementation of the Order of the Arrow Troop/Team Representative program.
- !•7. The Key 3 reviewed the Order of the Arrow's 2003 – 2007 Strategic Plan to identify ways for the lodge to provide greater service to the council and the community. Following review of the Strategic Plan, the lodge Key 3 met with the Scout executive and members of the council executive board at least once to identify ways for the lodge to be more effective in cooperating and coordinating with other council programs and events.
- !•8. The lodge leadership actively participated in the development and implementation of the council's plan for the promotion of the council camping, high adventure, and other outdoor programs. Working closely with district and council leadership, the lodge camping promotion committee helped establish and conduct promotional contacts to a minimum of 75% of the troops and teams in the council as of June 30, 2003.

Contacts: _____ The number of troops and teams in council: _____

- !•9. The lodge contributed cash, materials, or both, to the council in an amount equal to at least \$2.00 per lodge member.
- !•10. Lodge activities and events were scheduled and evaluated as part of the council annual program plan, and the lodge calendar permitted lodge members to actively participate in and support troop, team, district, and council activities, events, and programs.
- ! 11. In addition to contributions made in item 9, the lodge made a minimum contribution of \$1000.00 to the council's endowment fund.
- ! 12. The lodge published a Where to Go Camping pamphlet, which has been updated within the last four years.
- ! 13. The lodge conducted an appropriate number of Ordeal and Brotherhood ceremonies with no more than 50 candidates per ceremony. All of the ceremony teams were well trained. Each team member had memorized his part and each ceremony was presented in an effective and impressive manner in accordance with the official ceremonial books.
- ! 14. The lodge Key 3 met at least six times during the year to discuss the progress of the lodge.
- ! 15. The lodge provided manpower, resources, and/or program assistance in support of the Scout council's Cub Scout outdoor program.
- ! 16. Within the last two years a minimum of two youth members attended a National Leadership Seminar and a section conclave and one adult attended a National Lodge Adviser Training Seminar.
- ! 17. The lodge established and maintained a council-approved presence on the Internet, or participated in and helped maintain the council's Web page.
- ! 18. The lodge produced and distributed a minimum of four newsletters to its members and contributed articles to the council's newsletter.

• *Required items*

The white, canary and pink copies MUST be submitted to the national office with your Lodge Charter Renewal.

OA Trail Crew

The Order of the Arrow is offering you an opportunity to join other Arrowmen in cheerful service and the formation of lasting brotherhood on the trails of Philmont Scout Ranch. Under the direction of the Philmont Conservation Department, experienced Philmont staff members with strong Order of the Arrow backgrounds will lead participants on the two week trail crew and trek..

The Program is a fourteen day experience. The first week focuses on trail construction and maintenance under the guidance of Philmont trail crew foreman. The second week is a seven day backpacking trek that is designed by the participants. The program is not simply building trail and hiking through, the OA Trail Crew is ultimately a journey that challenges Scouts mentally, physically, and spiritually.

Philbreak

Philmont Scout Ranch is offering you an opportunity to join other Scouters in giving meaningful service, the formation of lasting friendship, and development of your leadership skills on the beautiful trails of Philmont Scout Ranch. Under the direction of experienced Philmont staff members you will take part in a week-long service-based program.

The program is a seven day experience. Each day you will providing Philmont with valuable service, from base camp to the far reaches of the backcountry and everywhere in between. The program is not simply service though, the program will also challenge you mentally, physically, and spiritually.

The work will be strenuous. You will be expected to work eight or nine hour days in all types of conditions. It will be imperative that you work with great diligence, as your time to make a positive impact on Philmont will be limited.



OA Wilderness Voyage

The National Order of the Arrow is offering you an opportunity to join Arrowmen from across the country in cheerful service and the formation of lasting brotherhood on the pristine US/Canadian Boundary Waters. Under the direction of the United States Forest Service, experienced Charles L. Sommers staff members with strong Order of the Arrow backgrounds will lead participants on a two week voyage into the Boundary Waters Canoe Area Wilderness (BWCAW).

The program is a fourteen day experience inspired by the traditions of the French and Canadian Voyageurs who ventured the northern wilderness during the 1700-1800's. Traveling thousands of mile by water and portage, these Voyageurs were hired to haul goods and furs to trade with Native Americans and Europeans. In the spirit of these adventurers, Arrowmen will embark on a voyage that is twofold. One-half of the OA Northern Tier Wilderness Voyage focuses on portage trail and campsite maintenance within the Boundary Waters. The Remaining expedition is spent on a canoeing adventure that is planned and chosen by the participants in the program. In other words, each crew plans their own voyage! However, the program is not simply portage trail work, camping, and canoeing. The OA Northern Tier Wilderness Voyage is ultimately a journey that challenges Scouts mentally, physically, and spiritually.

National Leadership Seminar

The National Leadership Seminar is a weekend conference focusing primarily on the skills and attributes of leadership. It is intended primarily to enhance the leadership skills of the Order of the Arrow's key youth and adult members as they seek to improve their service to the Boy Scouts of America and the greater community.

It is recommended that youth participants should be at least 15 years of age or a lodge officer. Prior completion of the Lodge Leadership Development Course is desirable. The seminar is an intensive experience in learning about the nature of leadership and practicing some of the skills that leaders use. While it is designed to be fun, the course is also mentally challenging. Participants should be developmentally, physically, and mentally prepared to actively engage in an exhausting invigorating weekend.



National Lodge Adviser Seminar

The National Lodge Adviser Training Seminar (NLATS) is a weekend conference focusing on the skills and attributes of effective lodge advisers. It is intended primarily to enhance an adviser's knowledge of and connectivity with the Order of the Arrow's strategic plan, program, and resources, while emphasizing personal skills that are essential to the development of effective youth leadership and ultimately the OA's service to the council.



It is recommended that participants be lodge advisers and those with lodge adviser potential, as approved by the local council Scout executive. Prior completion of a Lodge Leader Development Program and the National Leadership Seminar are desirable. The NLATS is an intensive experience in learning about the nature of lodge program, delivery of service to the council, and development of youth leadership necessary to both. While it is designed to be fun, the course is mentally challenging as well. Participants should be open to learning and prepared to actively engage in an invigorating weekend.

Arrowman Service Award

The Order of the Arrow's vision for the future emphasizes a strategy of increased service to the Boy Scouts of America by Arrowmen. To reward those Arrowmen who go beyond their immediate responsibilities to help and guide others to new heights, the Order of the Arrow created the Arrowman Service Award. The award will focus on three areas of service: personal, chapter/lodge activities, and general service to the community.



The time-line of the award will begin on January 1, 2001, and will end on December 31, 2003. The award may be earned in the year 2001, 2002, and 2003. All first time recipients may purchase the original award (the white ribbon with the gold compass). Arrowmen who earn the award more than once during the outlined three year period (2001-2003) may purchase the silver attachment for having completed this award a second time (2002 or 2003 only) and the bronze attachment for having completed this award a third time (2003 only). The attachment will be worn on the award's white ribbon. Signatures of approval will be required for each requirement.

Scoutreach

The Order of Arrow Scoutreach Mentoring Program is a joint effort of the national Scoutreach Division of the Boy Scouts of America and the Order of the Arrow. Its purpose is to identify and assist urban and rural Scout troops whose camping and advancement programs are below standard.

Goals & Functions of the Scoutreach Mentoring Program:

- To act as a positive influence in the midst of dramatic social, political, economic, and demographic forces affecting urban and rural communities.
- To increase advancement and camping opportunities for Scouts in urban and rural troops whose programs, leadership, and resources are limited.
- To provide additional, positive youth and adult role models for disadvantaged urban and rural Scouts and adult leaders.
- To create a "guided discovery" for Order of the Arrow members to reflect on the ideal of "He alone is worthy to wear the arrow who will continue faithfully to serve his fellow man."
- To fulfill the Order of the Arrow Strategic Plan.
- To create the opportunity for more urban and rural Scouts to become eligible for membership in the Order of the Arrow.



The 2003-2007 Strategic Plan

A Legacy of Servant Leadership

There are many reasons that the Order of the Arrow, like many large organizations, develops a strategic plan. Among these, long-range planning allows the Order:

- +to ensure that our program continually improves
- +to make short-term (less than five-year) decisions towards a larger goal
- +to move together as a single unit.

The 1999 National Leadership Summit provided resources for the implementation of the Order of the Arrow's first Strategic Plan for 1998-2002. As we enter 2003, the Order is focused on a new strategic plan to guide us through 2007.

This strategic plan is different from the last plan in substance and format. As the leaders of the Order where our program comes to life for the membership, it is critical that Lodge Key 3 members be familiar with the direction the Order is headed.

The Order, in continuing our effort to support the BSA, has identified three areas of emphasis where we can assist Scouting in achieving its goals: Leadership, Service, and Financial Support. Each of those areas of emphasis is fleshed out in a number of specific initiatives, which are split into national and local lodge categories.

In this resource, we will focus on the lodge initiatives, although it is certainly important for the Order's leaders nationwide to be familiar with the direction of the national OA—consequently, you will find a full copy of the 2003-2007 Strategic Plan in the following pages. Within this document, you will find a visual representation of the Strategic Plan to help communicate the Order's vision.

Please view the comments section (pg. 34) to find more information about the Strategic Plan.

The Lodge Plan

All of the lodge initiatives of the Order of the Arrow's strategic plan are critical for lodges to emphasize in their program for the next five years. But there is one initiative that will aid lodges in accomplishing the rest of the other points of the strategic plan, and indeed, in improving their lodge in all areas of operation. That specific initiative is what we focus on in the remainder of this publication: the Lodge Plan.

Characteristics of the Lodge Plan

- Designed in consultation with and the approval of council leadership
- Developed while maintaining the Order's tradition of youth leadership under selected, capable adult guidance
- Integrates the BSA and OA strategic plans in ways that support the needs of the council
- Outlines the broad priorities of the lodge
- Specific enough to give the lodge specific goals for the year.

E. Urner Goodman Camping Award



The award was established in 1969 as a tribute and testimonial to the Order's founder, E. Urner Goodman. Its purpose is to encourage and challenge Order of the Arrow members and lodges to increase their effectiveness in promoting and increasing Scout camping in each council. Awards are presented to two outstanding lodges in each region annually. For a lodge to be eligible for consideration, the E. Urner Goodman Camping Award petition should be completed and forwarded with the lodge's charter renewal application.

National Service Award

The National Service Award was established in 1999 to recognize lodges in each region that have performed outstanding service, both in a qualitative and a quantitative sense, to their council. The National Service Award Petition is submitted along with the lodge recharter application. To be considered for the National Service Award, a lodge must be certified as a National Quality Lodge the year in which the National Service Award Petition is submitted. Two lodges per region will be granted National Service Award each year.

The National Service Award petition requires lodges to submit information on current lodge membership (the size of a lodge is a factor when considering the magnitude of the service it has provided), a detailed description of the largest and most meaningful service project the lodge has completed for its council, and a record of all service performed by the lodge for the council since the last recharter process. Service for this award is defined as any project that has directly benefited the Scouting program in the council.



NOAC

Every two years, Arrowmen from across the country gather on the campus of a major university for the **National Order of the Arrow Conference (NOAC)**.

The National Order of the Arrow Conference is Scouting's second-largest national program event. The reason for its growing popularity can be attributed to the fact that it is planned and carried out by Arrowmen themselves. Youth involvement ensures that the conference program will be exciting, relevant, and non-stop fun.

These gatherings draw nearly 7000 Arrowmen, traveling from as far away as Europe and Asia, for five days of training, fun, and fellowship. With each conference, NOAC becomes more diversified, more fun, and more exciting.

NOAC has many different aspects and it is impossible to participate in every event in one year. Each year events are added and changed so you could go to NOAC every time and do new things each time. The main activities at NOAC include training, ceremonies evaluation, American Indian events, shows, competitions, and Founder's Day. NOAC has something for everyone of all backgrounds and all ages. It is definitely one of Scouting's most unique and entertaining training events.

The next NOAC will be held from July 31 to August 5, 2004 at Iowa State University, in Ames, IA. The conference will be planned this December, when the Section Chiefs gather in Dallas for the National Planning Meeting. Look for information and registration forms in your lodge re-charter package.

Troop Representative Program

The Troop/Team Representative program was begun in 1999, and is a program of the Order of the Arrow that has been officially adopted by the Boy Scouts of America. The OA Representative is now an official leadership position within the troop or team, and boys can earn time towards their leadership rank requirements, just as with Den Chief, Troop Scribe, or any of the other leadership positions.



There are numerous possibilities for the [job description](#) of the OA Representative. The beauty is that it is flexible enough to allow your unit to fine-tune the exact responsibilities. However, the most basic tasks of the Representative will be to coordinate service opportunities within the unit, to coordinate unit involvement with the Order of the Arrow, including Unit Elections, Camp Promotions, and Inductions, and request lodge and chapter resources to help meet unit needs.

For additional information, please visit the National OA Web Site (www.oa-bsa.org)

Closing & Acknowledgments

I would like to thank everyone that assisted me in putting together this planbook. Specifically,

Peter Bird
Sean Murray
Bob Black
Wayne Farnsworth
Bob Stickle
Tom Labayewski
Josh Greenman
The Lodge Chiefs of NE-3B
The Section Chiefs of the NER

Without their help, all of the information contained within this planbook would not have come together. I look forward to an outstanding year in our section and working with all of you to make the upcoming Conclave the best in our sections history.

For more details on the programs listed please visit the NE-3B web site (www.ne3b.org), the Northeast Region Web Site (www.northeast.oa-bsa.org) or the National Web Site (www.oa-bsa.org). More detailed information on programs such as NOAC, Philmont Spring Break, OATC, OAWV, and the Troop/Team Representative program, are available via these web sites. Also available are the 2003-2007 Strategic Plan and detailed information regarding the Lodge Plan. For more rules on the section operating procedures please view the Field Operations Guide.

This planbook contains excerpts from the *FOG*, 2000 NE-5B Planbook, National Council of Chiefs Workbook, 2002 Northeast Region Planbook, 2003 Northeast Region Planbook, The OA 2003-2007 Strategic Plan, Northeast Region Web Site, Several Planbooks from the Northeast Region, and The National OA Web Site.